

## Discussion Leader Guidelines

When you are assigned discussion leader, do the following:

- Read the assigned reading for the week in advance.
- Generate discussion prompts that address issues raised in the reading. Provide prompts that are open-ended and encourage discussion as opposed to those that are closed.

A good example would be the following:

The author suggests that the purpose of formative assessment is to improve the quality of student learning, not to provide evidence for evaluation or grading. Do you agree with this statement? Why or why not?

A follow-up prompt might be...

Do you find that students won't do a CAT unless they are assigned a grade? What do you think about this?

A poor example would be...

What do you call assessment given to improve the quality of student learning?

- Post no more than 3 prompts in your group's discussion area EARLY in the week...no later than Monday evening or Tuesday morning.
- Check back often to the discussion and monitor the discussion.
- Add more prompts if needed.
- By Sunday of the week your discussion leader, complete the Discussion Leader Rubric, not the regular Discussion Rubric.
- After your week of leading is finished, summarize your group's discussion in a paragraph and post it in the NEXT week's discussion. For example, the Week 2 summary would be placed in the Week 3 discussion area, etc. This serves to bring some closure to each week's discussion.